

**THVI BOARD MEETING CONTINUED FROM APRIL 3, 2024  
AND THVI BOARD PLANNING SESSION FOR 2024  
April 10, 2024**

**THVI BOARD MEETING- CONTINUED  
April 10, 2024**

Several items remained to be discussed from the agenda of the April 3, 2024 Board meeting. There were seven items on this meeting's agenda from the previous meeting. Five items were discussed in this continued Board meeting.

**CALL TO ORDER-Mark Spence**

- The meeting was called to order at 12:31 pm. Approximately, four THVI HOA members and seven Board members were in attendance.

**ROLL CALL-Jackie Means**

- Board Members present: Board members were present: Bill Stephenson (2025), Sandy Cooney (2026) (joined by Zoom), Jackie Means (2025) Sharon Gaipman (2027). Yvonne Morris (2027), Mark Spence (2027), Patrick O'Leary (2026) Absent: Rick Oliveira (2025), Jerry Deno (2026).

**APPROVAL -BOARD MEETING MINUTES-April 3, 2024**

- The minutes of the April 3, 2024 Board Meeting were not approved as submitted. The minutes remain a draft.
- An adjustment to a motion needs to be made to the April 3, 2024 minutes.

**UNFINISHED & FUTURE BUSINESS-Board Projects Status**

- Prioritize spending of Maintenance & Improvement Budget-Mark Spence
  - Discussion of budget amounts for signs & handrails based on confusion in minutes from the last meeting. The estimates of \$950 for signs and \$900 for handrails should all come out of the maintenance and improvement budget.
  - **A motion was made by Mark Spence and seconded by Sandy Cooney to correct the motion in the previous minutes regarding budgeted dollars for signs and handrails and that all should come out of the maintenance & improvement budget. The board approved.**
- Erosion Control Update-Bill Stephenson
  - Review completed of erosion control areas and determined dollars in the reserve budget will not be needed in 2024.
- Improve Transparency-Bill Stephenson
  - Discussion of what the board can do to communicate more effectively with members. Reviewed results of Town Hall and suggested another one be done in January when winter residents are here. Suggested continued efforts to communicate through articles in the THVI newsletter.
  - Suggestion was made to work with Linda Bennett and review survey results for ways to more effectively communicate with members.
- Need for More Board Meetings-All Board members
  - Suggestion was made to move the budget process to August in preparation for the October meeting where budget decision on a dues increase needs to be completed.
  - Consensus was there is no need for more Board meetings but possible meeting in September to discuss budget for 2025. See note in Board Planning under "Governance".
  - Suggestion was made for all board members and committee chairs presenting at a board meeting send presentation notes to the secretary when the meeting agenda is sent prior to the meeting. This may help with time constraints in the meeting and provide a better meeting flow.
  - **ACTION:** The secretary will develop a letter to be sent to the presenters.
- Recognition-Mark Spence & Pat O'Leary
  - More time was needed to recognize the many volunteers working on behalf of THVI.
  - Special thanks to the following:
    - Survey group Linda Bennett, Shawneen Schmitt, Eva Hunt, Sharon Gaipman, Jerry Deno.
    - Social Committee: Sharon Gaipman, Jane O'Leary, Janet Woessner, Fran Chapman, Stephanie Spence
    - Enforcement Policy-Pat O'Leary
    - Landscape-Bob Laux Bachand, Rick Oliveira, Toby Armstrong

- Additional Recognition-Pat O'Leary
  - Landscape-All residents who have work on common ground around their neighborhoods.
  - Attached to the minutes is a list prepared by Jane O'Leary of the work done in common areas by residents.
- Survey Summary-Linda Bennett
  - Received a 51% response but noted 49% did not respond-Board stated it was an excellent response overall.
  - Highlights of Residents Notes
    - Roads are safe
    - Speed Bumps-most not in favor yet summary notes from the survey indicate many think it may be necessary.
    - Landscape-Most think the Landscape committee & crew are doing a great job.
      - Would like to see more tree trimming for a better view
      - Landscape planning should be done on a yearly basis
      - Take away-Landscape planning needs a multi- year plan that does include tree trimming.
  - Sharon Gaipman thanked Linda and the committee for their work on the survey.

## **ADJOURNMENT**

**A motion to adjourn the Board meeting was made by Bill Stephenson and seconded by Sharon Gaipman. The Board approved. The meeting was adjourned at 1:32 pm.**